

| Campus  | Building                        | Room                                | Approver           | Secondary Approval (if applicable) | Back Up Secondary Approver (if applicable) |
|---|---------------------------------|-------------------------------------|--------------------|------------------------------------|--|
| <b>Athletic Outdoor Spaces Event Request Form</b> |                                 |                                     |                    |                                    |  |
| Biddeford   | Alfond Forum                    | Blue Bolt Field                     | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Blue Storm Stadium                  | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Hazard Field 1                      | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Hazard Field 2                      | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Nor'easter Diamond                  | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Sokokis Blue Recreation Track       | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Tennis Court 1                      | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Tennis Court 2                      | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Tennis Court 3                      | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Tennis Court 4                      | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Campus Center                   | Outdoors - Sand Volleyball Court    | pwilliams2@une.edu | cfurber@une.edu                    |  |
| Biddeford   | Campus Center                   | Softball Field                      | pwilliams2@une.edu | cfurber@une.edu                    |  |
| <b>Campus Building</b>                            |                                 |                                     |                    |                                    |  |
| <b>Campus Center Event Request Form</b>           |                                 |                                     |                    |                                    |  |
| Biddeford   | Alfond Science Center           | LAWN                                | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Bush Center                     | Terrace                             | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Bush Center                     | Winward                             | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 109 - Lobby                         | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 109 - Lobby Art Wall                | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 117A - Women's Team Room 1          | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 117B - Women's Team Room 2          | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 121 - Fitness Center                | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 121 - Walking/Running Track         | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 121B - Group Exercise Room          | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 125 - The Hang                      | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 130 - Gym                           | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 130 - Gym (Back Half)               | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 130 - Gym (Front Half)              | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 135 - Wescott Multipurpose Room     | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 136 - Simard Multipurpose Room      | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | 137 - Pettapiece Multipurpose Room  | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | Outdoors - Outdoor Basketball Court | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | Outdoors - Poolside Field           | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | Outdoors - Riverview Facility (Lot) | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | Outdoors - Sand Volleyball Court    | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | Outdoors - The Quad                 | reagle@une.edu     | badams18@une.edu                   |  |
| Biddeford   | Campus Center                   | Pool                                | reagle@une.edu     | badams18@une.edu                   |  |
| <b>Campus Building</b>                            |                                 |                                     |                    |                                    |  |
| <b>Facilities Vehicles (Vehicle Request Form)</b> |                                 |                                     |                    |                                    |  |
| Biddeford   | FACILITIES VEHICLES (Biddeford) | 123                                 | abreton3@une.edu   | hbilbrey@une.edu                   |  |
| Biddeford   | FACILITIES VEHICLES (Biddeford) | 135                                 | abreton3@une.edu   | hbilbrey@une.edu                   |  |
| Biddeford   | FACILITIES VEHICLES (Biddeford) | 142                                 | abreton3@une.edu   | hbilbrey@une.edu                   |  |
| Biddeford   | FACILITIES VEHICLES (Biddeford) | 145                                 | abreton3@une.edu   | hbilbrey@une.edu                   |  |
| Biddeford   | FACILITIES VEHICLES (Biddeford) | 151 Golf                            | abreton3@une.edu   | hbilbrey@une.edu                   |  |
| Biddeford   | FACILITIES VEHICLES (Biddeford) | 152                                 | abreton3@une.edu   | hbilbrey@une.edu                   |  |
| Biddeford   | FACILITIES VEHICLES (Biddeford) | 152 Golf                            | abreton3@une.edu   | hbilbrey@une.edu                   |  |
| Biddeford   | FACILITIES VEHICLES (Biddeford) | 175                                 | abreton3@une.edu   | hbilbrey@une.edu                   |  |
| Biddeford   | FACILITIES VEHICLES (Biddeford) | 230 Golf                            | abreton3@une.edu   | hbilbrey@une.edu                   |  |
| Biddeford   | FACILITIES VEHICLES (Biddeford) | 231 Golf                            | abreton3@une.edu   | hbilbrey@une.edu                   |  |
| Portland  | FACILITIES VEHICLES (Portland)  | 082                                 | knadeau4@une.edu   |                                    |  |
| Portland  | FACILITIES VEHICLES (Portland)  | 151                                 | knadeau4@une.edu   |                                    |  |
| <b>Campus Building</b>                            |                                 |                                     |                    |                                    |  |
| <b>Harold Alfond Forum Event Request Form</b>     |                                 |                                     |                    |                                    |  |
| Biddeford   | Alfond Forum                    | 1st Floor Lobby                     | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | 212                                 | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | 276                                 | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | 281                                 | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | 2nd Floor Lobby                     | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Dining                              | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Field House                         | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Ice Rink                            | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Ice Rink Hallway                    | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Ice Rink Lobby                      | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Multipurpose Court 1                | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Multipurpose Court 1 & 2            | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Multipurpose Court 2                | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Official Locker Room 1              | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Official Locker Room 2              | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Official's Locker Room 3            | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Official's Locker Room 4            | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Outdoor                             | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Performance Court 1                 | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Performance Court 1 & 2             | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Performance Court 2                 | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Strength & Conditioning Lab         | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Strength & Conditioning Room        | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Visitor Locker Room 1               | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Visitor Locker Room 2               | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Visitor Locker Room 3               | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Visitor Locker Room 4               | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Visitor Locker Room 5               | dwhitten@une.edu   | cfurber@une.edu                    |  |
| Biddeford   | Alfond Forum                    | Visitor Locker Room 6               | dwhitten@une.edu   | cfurber@une.edu                    |  |
| <b>Campus Building</b>                            |                                 |                                     |                    |                                    |  |
| <b>Ripich Commons Event Request Form</b>          |                                 |                                     |                    |                                    |  |
| Biddeford   | Ripich Commons                  | 103                                 | aperry7@une.edu    | dwhitten@une.edu                   |  |
| Biddeford   | Ripich Commons                  | 104                                 | aperry7@une.edu    | dwhitten@une.edu                   |  |
| Biddeford   | Ripich Commons                  | 203                                 | aperry7@une.edu    | dwhitten@une.edu                   |  |
| Biddeford   | Ripich Commons                  | 204                                 | aperry7@une.edu    | dwhitten@une.edu                   |  |
| Biddeford   | Ripich Commons                  | 320                                 | aperry7@une.edu    | dwhitten@une.edu                   |  |



|           |                       |                 |                  |  |  |
|-----------|-----------------------|-----------------|------------------|--|--|
| Biddeford | Decary                | 061             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 065             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 120             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 202             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 202A            | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 203             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 205             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 206             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 207             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 208             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 209             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 210             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 212             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 318             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | 336             | UNERooms@une.edu |  |  |
| Biddeford | Decary                | Leonard Hall    | UNERooms@une.edu |  |  |
| Biddeford | Decary                | Lobby           | UNERooms@une.edu |  |  |
| Biddeford | Decary                | Lobby 1         | UNERooms@une.edu |  |  |
| Biddeford | Decary                | Lobby 2         | UNERooms@une.edu |  |  |
| Biddeford | Decary                | Main Entrance   | UNERooms@une.edu |  |  |
| Biddeford | Decary                | SUTN            | UNERooms@une.edu |  |  |
| Biddeford | Featherman            | 120             | UNERooms@une.edu |  |  |
| Biddeford | Featherman            | 121             | UNERooms@une.edu |  |  |
| Biddeford | Ketchum Library       | 104- St Francis | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | 121             | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | 124             | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | 202             | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | 216             | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | 217             | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | 221             | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | 303             | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | 317             | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | 318             | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | 323             | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | Lobby 1         | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | Lobby 2         | UNERooms@une.edu |  |  |
| Biddeford | Marcil                | Lobby 3         | UNERooms@une.edu |  |  |
| Biddeford | Marine Science Center | 221             | UNERooms@une.edu |  |  |
| Biddeford | Marine Science Center | LOBBY           | UNERooms@une.edu |  |  |
| Biddeford | Morgane               | 116             | UNERooms@une.edu |  |  |
| Biddeford | Morgane               | 122             | UNERooms@une.edu |  |  |
| Biddeford | Pickus Center         | Lobby           | UNERooms@une.edu |  |  |
| Biddeford | Stella Maris          | ROSS            | UNERooms@une.edu |  |  |
| Portland  | Alexander             | 007A            | UNERooms@une.edu |  |  |
| Portland  | Alumni Hall           | 105             | UNERooms@une.edu |  |  |
| Portland  | Alumni Hall           | 107             | UNERooms@une.edu |  |  |
| Portland  | Alumni Hall           | Lobby 1         | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 006             | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 012L            | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 015             | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 021             | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 027             | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 104             | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 108             | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 115             | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 203             | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 233             | UNERooms@une.edu |  |  |
| Portland  | Blewett               | 239             | UNERooms@une.edu |  |  |
| Portland  | Coleman               | 007             | UNERooms@une.edu |  |  |
| Portland  | Ginn                  | 017             | UNERooms@une.edu |  |  |
| Portland  | Hersey                | 204             | UNERooms@une.edu |  |  |
| Portland  | Hersey                | 220             | UNERooms@une.edu |  |  |
| Portland  | Hersey                | 325             | UNERooms@une.edu |  |  |
| Portland  | Hersey                | 408             | UNERooms@une.edu |  |  |
| Portland  | Hersey                | CAHNERS         | UNERooms@une.edu |  |  |
| Portland  | Innovation Hall       | 101             | UNERooms@une.edu |  |  |
| Portland  | Innovation Hall       | 102             | UNERooms@une.edu |  |  |
| Portland  | Innovation Hall       | 104             | UNERooms@une.edu |  |  |
| Portland  | Innovation Hall       | 104/116         | UNERooms@une.edu |  |  |
| Portland  | Innovation Hall       | 116             | UNERooms@une.edu |  |  |
| Portland  | Innovation Hall       | 201             | UNERooms@une.edu |  |  |
| Portland  | Ludcke                | 100             | UNERooms@une.edu |  |  |
| Portland  | McDougall             | 017             | UNERooms@une.edu |  |  |
| Portland  | McDougall             | 105             | UNERooms@une.edu |  |  |
| Portland  | Pharmacy              | 024             | UNERooms@une.edu |  |  |
| Portland  | Pharmacy              | 028             | UNERooms@une.edu |  |  |
| Portland  | Pharmacy              | 109             | UNERooms@une.edu |  |  |
| Portland  | Pharmacy              | 217             | UNERooms@une.edu |  |  |
| Portland  | Pharmacy              | 303             | UNERooms@une.edu |  |  |
| Portland  | Pharmacy              | Lobby 1         | UNERooms@une.edu |  |  |
| Portland  | Pharmacy              | Lounge          | UNERooms@une.edu |  |  |
| Portland  | Proctor               | 012             | UNERooms@une.edu |  |  |
| Portland  | Proctor               | 103             | UNERooms@une.edu |  |  |
| Portland  | Proctor               | 104             | UNERooms@une.edu |  |  |
| Portland  | Proctor               | 105             | UNERooms@une.edu |  |  |
| Portland  | Proctor               | 200             | UNERooms@une.edu |  |  |
| Portland  | Proctor               | 201             | UNERooms@une.edu |  |  |
| Portland  | Proctor               | 202             | UNERooms@une.edu |  |  |
| Portland  | Proctor               | CHP LECT        | UNERooms@une.edu |  |  |
| Portland  | Proctor               | PAVILION        | UNERooms@une.edu |  |  |