



## HOLIDAY SCHEDULE 2023/2024

Juneteenth	Monday	June 19, 2023
Independence Day	Tuesday	July 4, 2023
Labor Day	Monday	September 4, 2023
Indigenous Peoples Day	Monday	October 09, 2023
Thanksgiving	Thursday	November 23, 2023
Day After Thanksgiving	Friday	November 24, 2023
Christmas Eve Day (Recognized)	Monday	December 25, 2023
Christmas Day (Recognized)	Tuesday	December 26, 2023
Gifted Holiday	Wednesday	December 27, 2023
Gifted Holiday	Thursday	December 28, 2023
New Year's Eve Day (Recognized)	Friday	December 29, 2023
New Year's Day	Monday	January 1, 2024
Martin Luther King	Monday	January 15, 2024
Memorial Day	Monday	May 27 2024

Regular full- and half-time staff and 12 month faculty earn one floating holiday if they are employed on October 1, 2023 and another floating holiday if they are employed on March 1, 2024. Please remember that you can only carry 2 floating holidays at any given time.

**Notwithstanding the holiday schedule, the nature of a University is that some employees are expected to be at work as may be necessary to care for students, programs, or facilities for which they may have responsibility.** Non-exempt employees required to work on a holiday will be receive payment for the holiday hours as well as time and one-half for hours work on that day. There are a few exceptions to this. Please consult Human Resources for details.

Refer to the Personnel Handbook for the many specifics regarding the University's leave time policies. Please coordinate with your supervisor for the usage of leave time such as vacation, floating holiday, and personal time.

Each supervisor has responsibility for assuring staffing levels are appropriate to meet the area's service obligations. Supervisors should consult with senior managers about what level of staffing is necessary in their areas before approving requests for time off.

## Pre-Announced 2024/2025

Juneteenth	Wednesday	June 19, 2024
Independence Day	Thursday	July 4, 2024